

NORTHEAST OHIO SUSTAINABLE COMMUNITIES CONSORTIUM
Executive Committee
Tuesday April 23, 2013, 11:30 AM
Akron Urban League 440 Vernon Odom Boulevard, Akron, OH

1. Welcome
2. For Action
 - a. Approval of Meeting Minutes March 26, 2013 (attachment)
 - b. Increase Authorized Amount for R Strategy Contract
 - c. Public Information Policy (attachment)
3. For Discussion
 - a. Preview of Board Meeting Discussion Items
4. For Information
 - a. Standing Committee Reports
 - i. Technical Steering Committee (attachment)
 - ii. Finance Committee Report
 - iii. Communications and Engagement Committee Report (attachment)
 - iv. Nominating Committee Report (no business conducted)
 - v. Personnel Committee Report (no business conducted)
 - b. Organization
 - i. Month End Financial Report (attachment)
 - ii. Open and Pending Contract Update (attachment)
 - iii. Leveraged Match Report (attachment)
 - iv. Updated Executive Committee Calendar
5. Old Business
 - a. Primary and Alternate Representatives
 - b. Conflict of Interest Forms
6. New Business
 - a. Overview of May 14 Discussion Session on NEOSCC Future
7. May Watch List (H. Morrison)

Adjourn

Next Executive Committee Session, Tuesday, May 14 at 1:30 pm – Location TBD
Next Executive Committee Meeting: Tuesday, May 28, 2013 at 11:30 am - Portage County

NORTHEAST OHIO SUSTAINABLE COMMUNITIES CONSORTIUM

Executive Committee Meeting

Attendees: Grace Gallucci, Rachel Lewis, Jason Segedy, Rachel McCartney, Fred Wright, Mike Lyons, Joe Hadley, John Getchey, Gene Nixon, Bill D'Avignon, Jeff Dotson

Non Members: Jeff Anderle, Emma Petrie Barcelona, Hunter Morrison, Sara Maier, Antoine Buie, Carl Brinkley, Kelley Britt and Kelly D Harris,

The meeting was called to order by Grace Gallucci at 11:20am. Introductions were made by the committee members.

There was a ***motion*** to approve the February 26, 2013 Executive Committee minutes made by ***Gene Nixon*** and seconded by ***Bill D'Avignon***. The minutes were approved with a correction to the 2nd page.

Starting in May 2013 the traveling county tours will begin again. The tours will be held in the morning and the board meeting will be in the afternoon. There was discussion about having fewer Executive Committee meetings. If work from the Executive Meeting needs to be approved, it must be submitted the month before. It was noted that additional meetings will be held as needed. Discussion of critical issues needs advance notice. Some members worried that pushing back on the meetings might run into problems of decisions being rushed. Through discussion it was determined that the meetings would begin at 11:30am preceding the board meetings and that the 2nd Tuesday of the month would be held for meetings for decision making and/or discussion of the Executive Committee, when needed. There was a ***motion*** to have the Executive Committee and Board meeting on the same day made by ***Joe Hadley*** and seconded by ***John Getchey***. Motion approved.

The updated recommendations for the remote participation were discussed at the meeting. It was suggested to remove the codification and table the amendment. The ***motion*** to table the discussion and topic regarding remote participation protocols were made by ***Fred Wright*** and seconded by ***Jason Segedy***. The motion was approved.

The next topic of discussion was the review of the proposed amendment and extension of the R Strategy contract. RStrategy is NEOSCC's public relations, media outreach, and messaging firm. Some members wanted to know the history of work already preformed. It was suggested that it goes to the Finance Committee and discuss what funds have already been dispersed. Basically the scope of the contract needs to be discussed.

Sara Maier explained the 3 month calendar for the working groups. The pilot section has no leader to maintain the product. It was mentioned that Julie Whyte, newly full-time with NEOSCC, should take over the pilot project along with some board members to fill the vacant position.

The Finance committee report is attached to the board information packet. It was brought up that the membership was unclear, vacant positions needed to be filled. The Chair will appoint a new Vice Chair and make sure all vacant positions are filled. Currently on the Finance Committee are Bob Nau, Holly Brinda and Mike Lyons.

NORTHEAST OHIO SUSTAINABLE COMMUNITIES CONSORTIUM

Executive Committee Meeting

The topic of the Future of NEOSCC (post-HUD grant) will be deferred to the April 2013 meeting. It is suggested that separate work sessions to discuss the future of NEOSCC. The meeting should be outside of any normal meeting. A sub group of Executive Committee members will discuss this matter.

All committee reports are attached to the information packet. The board is asking that any member that has not turned in their Conflict of Interest or Primary and Alternate form to do so. The forms need to be completed prior to the start of the FY2012 audit in May.

There continue to be public information requests. For public information requests, Emma Petrie Barcelona will be the contact person. They will be reviewed by the chair and final content will be sent out by Emma. Current NEOSCC policy will be adhered to.

In the update on the business as usual scenario, the Sasaki Team gave a brief presentation on the current status of the project. There was a brief description on projects they have and will be working on. The Scenario Planning project is customized to the region. The presentation included different scenarios and results based on the choices. They are working with systems to get the Scenario Planning project on their website.

There was a ***motion*** to adjourn the meeting by ***Mike Lyons*** and seconded by ***Jason Segedy***; the motion was approved and the meeting ended at 1 p.m.

NEOSCC

Executive Committee and Board Meeting Schedule for 2013

UPDATED: April 1, 2013

The following is the revised Executive Committee meeting schedule for 2013; the schedule for Board meetings remains unchanged.

Please note the following modifications:

- The Executive Committee will be a working lunch meeting at 11:30 am sharp on the same day as the Board Meeting at the Akron Urban League or the same location as the board meeting. Lunch will be provided. The Akron Urban League is located at 440 Vernon Odom Boulevard Akron, OH 44307
- The 2nd Tuesday of the month 1:30pm to 3:30pm will be held for Executive Committee meeting, discussions, or work sessions as determined and scheduled by the Executive Committee.
- Beginning in May, the 12 County Program will begin again with a visit to Portage County.

Board of Directors – Time: 1:00 pm, Location: Varies

Date	Location
January 22	Akron Urban League
February 26	Akron Urban League
March 26	Akron Urban League
April 23	Akron Urban League
May 28	12 Counties
June 25	12 Counties
July 23	12 Counties
August 27	12 Counties
September 24	12 Counties
October 22	Akron Urban League
November 19	Akron Urban League
December 17	Akron Urban League

Executive Committee

January 8, 1:30 pm, NEOSCC

February 26 and March 26, 11:00 am, Akron Urban League

April 23	11:30 AM AUL
May 14	1:30 PM- Work session on NEOSCC's future: Location TBD
May 28	11:30 AM
June 11	1:30 PM (if needed)
June 25	11:30 AM
July 9	1:30 PM (if needed)
July 23	11:30 AM
August 13	1:30 PM (if needed)
August 27	11:30 AM
September 10	1:30 PM (if needed)
September 24	11:30 AM
October 8	1:30 PM (if needed)
October 22	11:30 AM
November 5	1:30 PM (if needed)
November 19	11:30 AM
December 3	1:30 PM (if needed)
December 17	11:30 AM